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| **Species Records for Bucks and Milton Keynes Environmental Records Centre (BMERC)**Please provide as much detail about each species you saw and where you saw it. If you don't know the grid reference a postocde will do. Additional information, such as sex, whether breeding, in flower etc. is also helpful. At a minimum we will need: What (species - common and/or scientific name), Where (location), When (date) and Who (recorder). The grey fields are mandatory the white ones optional.  |
| Name normally used for the species. We need the Common name and/or the scientific name, you must provide at least one. | Full species name (scientific name). Helpful if you know it, leave blank if you don't. Don't guess! | Where did you see it? Be specific about the location, don't put Garden or field.  | Grid Reference, 6-figure is enough e.g. SU813566.  | Person who saw the species | Person who idenfied the species, if different. Leave blank if the same | Specific day preferred, but month and year, or just year is OK if that's all you have | 0=Present other-wise number seen | How the observation was made. Usually=Field record / Observation but others are Pitfall trap, MV light, Longworth trap, Sweeping etc.  | Male, female | E.g. Adult, juvenile, larval, flowering, egg depending on species type | e.g. Breeding status for birds and mammals. For plants (Planted / Introduced). Most records this is blank (=Not recorded)  | Any other notes, observations or comments. |
| **Common name**  | **Taxon** | **Site** | **Gridref** | **Recorder** | **Determiner** | **Date** | **Qty** | **Method** | **Sex** | **Stage** | **Status** | **Comment** |
| **Example records** |
| Meadow Buttercup | *Ranunculus acris* | Home Wood meadow | SP647562 | Tom Jones | Tom Jones | 12/05/2018 | 14 | Field record / observation  | Not recorded | Not recorded | Not recorded |   |
| Green-winged Orchid  | *Orchis morio* | Home Wood meadow | SP647562 | Tom Jones | Tom Jones | 12/05/2018 | 14 | Field record / observation  | Not recorded | Flowering | Not recorded | 14 flower spikes |
| Great Spotted Woodpecker | *Dendrocopos major* | Home Wood | SP644558 | Sarah Price | Mike Smith | Aug-18 | 1 | Field record / observation  | Male | Adult | Not recorded |   |
| Mallard | *Anas platyrhynchos*  | Pond, Hampden | SP845212 | Marjory Watson | Marjory Watson | 25/04/2018 | 1 | Field record / observation  | Female | Adult | Breeding (confirmed) | Sitting on nest |
| Striped Lychnis | *Shargacucullia lychnitis* | Home Wood meadow | SP647562 | Martin Hope | Martin Hope | 04/08/2018 | 1 | Field record / observation  | Not recorded | Larval | Not recorded | on Dark Mullein, Verbascum nigrum |
| Black Arches | *Lymantria monacha*  | Hampden field | SP841655 | Sarah Price | Sarah Price | 17/08/2018 | 4 | MV Light Trap | Not recorded | Adult | Not recorded |   |
| **Enter your records below (insert more lines if you need them)** |
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| By submitting records to you are agreeing to | [BMERC's Terms and Conditions for submitting records](https://www.bucksmkerc.org.uk/submit-your-records/terms-and-conditions-for-submitting-records-to-bmerc/) |  |
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| For more information call 01296 382431 or email | erc@buckinghamshire.gov.uk |  |  |  |  |  |  |
| Completed record sheets can be sent by email to the address above or by post: Environmental Records Centre, New County Offices, Walton Street, Aylesbury, HP20 1UY |